



SUPPORTING

year of young people
bliadhna na h-òigridh
2018

Scotland's Year of Young People 2018

Dumfries & Galloway

BRANDING MATERIALS

The following items are available to hire for organisations hosting a Year of Young People 2018 event in Dumfries and Galloway that is included in the Dumfries and Galloway Year of Young People Plan

Please complete the Hire agreement on the previous page as well as the booking form on the last page and return to:

YOYP2018@DUMGAL.GOV.UK

Or send to:

Oasis Youth Centre

Newall Terrace

Dumfries

DG1 1LW



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Please note, this is a provisional booking form and will **NOT** secure the booking of materials

We will confirm in writing when your booking is confirmed.

HIRE TERMS

Event Organisers must:-

- Ensure all branding materials are collected and returned to; **Oasis Youth Centre, Newall Terrace, Dumfries, DG1 1LW**
We are unable to deliver/collect items on your behalf
- Collect and deliver all hired materials on the time and date agreed
- Complete the attached booking form fully. This is a provisional form and a member of staff will be in contact to confirm the availability of the branding materials requested
- Ensure that all branding material is situated in prominent areas at the venue to ensure maximum exposure
- Branding material must not be altered in any way, this includes cutting and trimming
- All logos on the branding materials must remain visible at all times
- Scrims and vinyl banners should be attached with cable ties, and excess from cable ties should be trimmed off. This is to ensure a tidy appearance
- All boxes provided with branding materials should be returned in a good condition
- Ensure that all branding is returned clean of any dirt. A cleaning charge may be incurred if they are not
- Report any damages to materials as soon as possible
- Any damages will result in applicant paying replacement costs

The COUNCIL reserves the right:-

- to decline granting the use of branding materials at any time and to any applicant;
- to amend or alter these conditions or its scale of charges at any time;
- to impose any special conditions, which may seem to the Council to be reasonable, to suit the circumstances of any particular booking;
- to cancel any other bookings by an applicant where the applicant has failed to adhere strictly to these hire terms during the course of a booking;
- to remove a block booking where another event required the use of the materials

In the event of the cancellation of a booking by **THE COUNCIL**, the following will apply:-

- The Council will not, be responsible for any costs incurred by applicant in the organisation/advertising/cancellation of the event which is the subject of the booking.

(PLEASE SIGN BELOW TO CONFIRM YOUR ACCEPTANCE OF THE ABOVE TERMS)

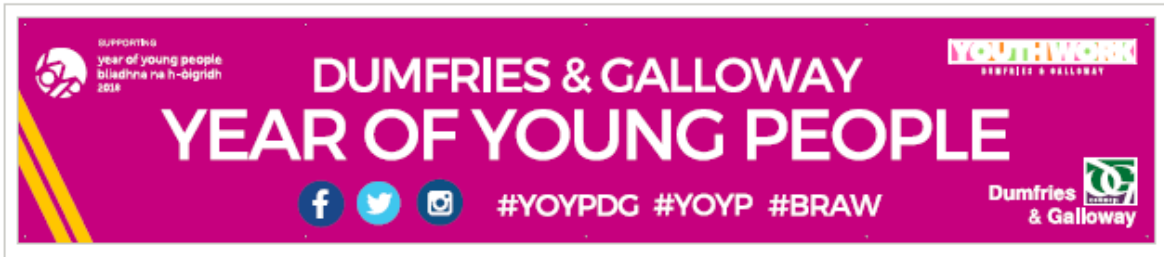
Signed:	
Position:	
Print Name:	
Date:	



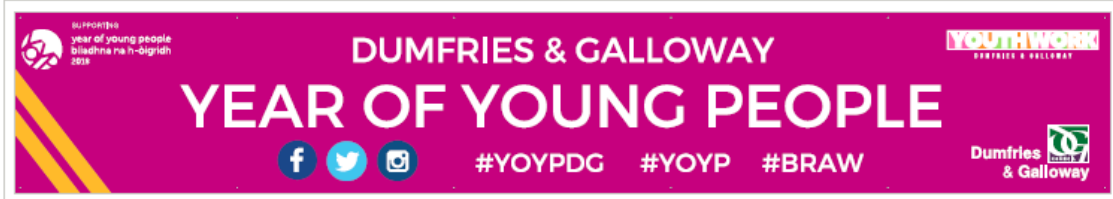
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Vinyl Banners



Size	2.5m x 0.5m
Quantity Available	1



Size	3m x 0.5m
Quantity Available	1



Size	4.5m x 1.5m
Quantity Available	1 of each colour (3 in total)



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Heras Scrim



Size	10m x 1.85m
Quantity Available	2 of each colour (6 in total)

Pedestrian Barrier Scrim



Size	10m x 0.80m
Quantity Available	5 of each colour (15 in total)

Backdrop Screen inc Stand



Size	2m x 2m
Quantity Available	1 inc stand



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BOOKING FORM

Item	Size	Qty Available	Replacement Value	Qty Required	Date Required
Vinyl Banner – ‘Dumfries & Galloway Year of Young People’	3m x 0.5m	1	£30.75 each		
Vinyl Banner – ‘Dumfries & Galloway Year of Young People’	2.5m x 0.5m	1	£26.63 each		
Vinyl Banner – ‘Dumfries & Galloway’ – BLUE	4.5m x 1.5m	1	£111.38 each		
Vinyl Banner – ‘Dumfries & Galloway’ – YELLOW	4.5m x 1.5m	1	£111.38 each		
Vinyl Banner – ‘Dumfries & Galloway’ – PINK	4.5m x 1.5m	1	£111.38 each		
Heras Scrim – ‘Dumfries & Galloway’ – BLUE	10m x 1.85m	2	£190 each		
Heras Scrim – ‘Dumfries & Galloway’ – YELLOW	10m x 1.85m	2	£190 each		
Heras Scrim – ‘Dumfries & Galloway’ – PINK	10m x 1.85m	2	£190 each		
Pedestrian Barrier Scrim – ‘Dumfries & Galloway’ - BLUE	10m x 0.8m	5	£175.75 each		
Pedestrian Barrier Scrim – ‘Dumfries & Galloway’ - YELLOW	10m x 0.8m	5	£175.75 each		
Pedestrian Barrier Scrim – ‘Dumfries & Galloway’ - PINK	10m x 0.8m	5	£175.75 each		
Backdrop Screen inc Stand	2m x 2m	1	£75.41		
Name					
Address					
Contact Number					
Email Address					
Event Name					
Event Date(s)					
Signed			Position		

PLEASE ENSURE YOU HAVE SIGNED THE HIRE TERMS AND CONDITIONS FOUND ON PAGE 2